



Check off each action as you complete it each day. Use the totals column to stay on track with your weekly goals.

		Monday	Tuesday	Wednesday	Thursday	Friday	Weekend	Week Total
Face to Face	1							_____
	2							
	3							
Group Networking	1							_____
	2							
Great Phone Calls with Leads Referral Partners Past Clients Current Clients	1							_____
	2							
	3							
	4							
	5							
	6							
	7							
	8							
	9							
	10							
Seminars Attended								_____
Hours Prospected								_____
Thank You Cards	1							_____
	2							
Leads								_____
New Clients								_____